

# Notice of Availability: Annual Security and Fire Safety Report

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Pursuant to federal law, Our School is required each year to publish an Annual Security Report and an Annual Fire Safety Report. We have elected to publish these two separate reports together, in a single document titled "Annual Security and Fire Safety Report." Our School's current Annual Security and Fire Safety Report is available at the following web address:

**<http://www.ourschool.edu/security>**

Our School also will provide a paper copy of our most recent Report upon request.

The Annual Security Report discloses information concerning campus safety and security policies and procedures, as well as statistics regarding certain types of crimes reported to the campus and local law enforcement during the prior calendar year. Among other things, the Report includes policies and procedures relating to:

- Security Awareness
- Security of and Access to Campus Facilities
- Campus Law Enforcement
- Possession, Use, and Sale of Alcoholic Beverages of Illegal Drugs
- Sex Offenses and Offenders
- Reporting of Crimes and Emergencies
- Emergency Action Plans
- Crime Statistics

The Annual Fire Safety Report discloses fire safety policies and fire statistics for on-campus student housing facilities. Among other things, the Report discusses fire safety systems, fire drills, rules relating to portable electrical appliances, evacuation procedures, and fire safety training.

Together, these Reports provide students, prospective students, employees, and prospective employees with key information regarding the security of the campus and surrounding areas, and ultimately, create a safer, more secure campus environment.

To request a paper copy of the current Annual Safety and Security Report, or for assistance with any of the information discussed therein, individuals may contact Campus Security during regular business hours. Requests also may be e-mailed to [consumerinfo@ourschool.edu](mailto:consumerinfo@ourschool.edu).