



Jack Tidwell Paralegal

St. Louis 314 552 6245 direct 314 552 7245 fax jtidwell@thompsoncoburn.com

PRACTICES

- · Private Client Services
- Business Immigration

EMPLOYMENT

- Thompson Coburn LLP 1991-Present
- Popkin & Stern 1985-1991
- St. Louis County Circuit Court, Probate Division 1980-1985

EDUCATION

 St. Louis Community College, Associates Degree, Paralegal Studies, 1979

Jack assists clients with private client and general corporate matters.

He has over 20 years of experience in estate and trust administration as well as the preparation of various income, gift and estate tax returns.

In the corporate practice area, Jack maintains the group's annual corporation meeting minutes database. He works with attorneys and clients to properly maintain corporate minute books. He prepares annual meeting minutes, annual reports, stock certificates and ledgers, articles of incorporation and articles of organization. Jack also coordinates and prepares audit response letters, including assistance with drafting summaries of pending or threatened litigation relating to firm clients.